

Quality Management for Project Activity Results

OUTPUT 1: Enhanced capacities of the Project Development Office		
Output Result 1 (Atlas Activity ID)	<i>Human resources development</i>	Start Date: March 2015 End Date: December 2015
Purpose	<ol style="list-style-type: none"> 1. <i>To support capacity building of the PDO by engaging high skilled professionals of different technical qualifications that would contribute to development of an investment portfolio of the City of Belgrade.</i> 2. <i>To train department staff in accordance with the needs assessment results</i> 	
Description	<ol style="list-style-type: none"> 1. <i>Experts engaged as needed and roster of experts established</i> <ol style="list-style-type: none"> 1.1. <i>Contracting procedure for consultants (Research/Business Analyst, Financial Analyst and Budget Expert, Communications/IFIs/Investor relations, PPP consultant, PPP Transactional Attorney, Project Manager, Financial Modeller, Legal Advisor/Attorney, PR/Marketing Consultant)</i> 2. <i>PDO staff trained in accordance with the needs assessment results</i> <ol style="list-style-type: none"> 2.1. <i>Conducting needs assessment on capacity building needs</i> 2.2. <i>Organisation of training need sessions for staff</i> 	
Quality Criteria <i>how/with what indicators the quality of the activity result will be measured?</i>	Quality Method <i>Means of verification. What method will be used to determine if quality criteria has been met?</i>	Date of Assessment <i>When will the assessment of quality be performed?</i>
Number of meetings held with potential donors	Media reports	Throughout the project
Number of investment projects developed	Annual report of City of Belgrade, media reports	December 2015
Number of capital projects invested	Annual report of City of Belgrade, Statistical office data on investments Ministry of Economy data	December 2015
Number of investment projects monitored	Annual report of City of Belgrade	December 2015
Number of trainings held	Annual report of City of Belgrade	December 2016

VIII. LEGAL CONTEXT

Consistent with the Article III of the Standard Basic Assistance Agreement (SBAA), the responsibility for the safety and security of the Implementing Partner and its personnel and property, and of UNDP's property in the Implementing Partner's custody, rests with the Implementing Partner. To this end, the Implementing Partner shall:

- a) put in place an appropriate security plan and maintain the security plan, taking into account the security situation in the country where the project is being carried;
- b) assume all risks and liabilities related to the implementing partner's security, and the full implementation of the security plan.

UNDP reserves the right to verify whether such a plan is in place, and to suggest modifications to the plan when necessary. Failure to maintain and implement an appropriate security plan as required hereunder shall be deemed a breach of the Implementing Partner's obligations under this Project Document.

The Implementing Partner agrees to undertake all reasonable efforts to ensure that none of the UNDP funds received pursuant to the Project Document are used to provide support to individuals or entities associated with terrorism and that the recipients of any amounts provided by UNDP hereunder do not appear on the list maintained by the Security Council Committee established pursuant to resolution 1267 (1999). The list can be accessed via http://www.un.org/sc/committees/1267/aa_sanctions_list.shtml. This provision must be included in all sub-contracts or sub-agreements entered into under/further to this Project Document”.

ANNEXES

Letter of the Mayor of the City of Belgrade

Project Development Office Plan of Immediate Activities

List of Project Development Office Staff with required positions

Project Report Template

Date of Assessment	Quality Metrics	Quality Criteria
December 2015	Annual report of City of Belgrade	Number of investment projects
December 2015	Annual report of City of Belgrade	Number of capital projects invested
December 2015	Annual report of City of Belgrade	Number of investment projects
December 2015	Annual report of City of Belgrade	Number of foreign aid

VIII. LEGAL CONTEXT

Consistent with the Article III of the Standard Basic Assistance Agreement (SBA), the responsibility for the safety and security of the implementing Partner and its personnel and property and of UNDP's property in the implementing Partner's country rests with the implementing Partner. To the end, the implementing Partner shall:

a) put in place an appropriate security plan and maintain the security plan, taking into account the security situation in the country where the project is being carried out;

b) assume all risks and liabilities related to the implementing Partner's security and the full implementation of the security plan;

UNDP reserves the right to verify whether such a plan is in place, and to suggest modifications to the plan when necessary. Failure to maintain and implement an appropriate security plan as required hereunder shall be deemed a breach of the implementing Partner's obligations under this Project Document.